

SEAL PARISH COUNCIL

Clerk's Office

Clerk to the Parish Council
Mrs Clare Boland

Telephone: 01732 833360

Email: sealparishc@btconnect.com

Website: www.sealparishcouncil.org.uk

Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

**Valley House
Carters Hill
Underriver
Sevenoaks
Kent
TN15 0RY**

You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 9th January 2020 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes Parishioner's question time

- 1. Apologises:**
- 2. Agree the minutes of the last meeting.**
- 3. Declarations of Interest**
- 4 KCC Matters – with Councillor Gough if present**
 - a) Highways Maintenance**

HGV signage from Seal and going west to Otford A225 junction - Councillor Gough to revisit. Replacement of damaged column with the 30/50mph limit. HGV signs on Pilgrims Way needed in both directions.
A25 Speed Indicator Device (SID) on Seal hill. KCC still chasing, need to sort out a column.
Childsbridge Lane - Councillor Gough reported that Seal end Childsbridge Lane has been cleansed some in need of condition of gulleys need looking into further. Other side of the railway bridge the gulleys collect water. Mr Haslam will contact Councillor Gough by email – both to update
The proposal to move the village sign for Seal on Childsbridge Lane had met with approval by the Council at a previous meeting, as a means of reducing the speed limit on the road. Councillor Gough to update
Update on Bank Lane
Road sign damaged Bentleys Meadow and an public bridleway sign Carters Hill, One Tree Hill.
 - b) Highway Improvement Plan**

To receive an updated HIP and to approve its submission to KCC – Mr Brown
 - c) Schools - progress with Seal PS and Trinity**

Update on progress if needed.
 - d) Sevenoaks Local Plan and Sevenoaks Quarry**

An opportunity for discussion of matters of mutual interest if needed.
 - e) Bentleys Meadow**

Maintenance works of Home Zone. Councillor Gough was happy to fund a little with the Parish Council help to weed and flower planters. Update from Councillor Gough

5 Matters Requiring Discussion and Action

a) Seal Recreation Ground Car Park - Height barrier, Bollards and Gates

To consider and approve works at the site meeting on 2 December. Unfortunately Rob Crouch has stepped down from the job and Mr Michaelides to approve from the last meeting the slightly increased quote of £7,900 for the bollards and the original quote of £1,338.75 for the gate.

To consider and approve signage at the site meeting on 2 December.

To consider action to conclude the licence for operation of a walking bus with KCC. Mr Spencer to update the position

To confirm the Primary School's intention for the walking bus following its withdrawal in the Autumn term. Action for the Clerk

The Clerk has emailed SDC to see if they would reconsider whether we could use CIL money for securing the car park as we need to replace our rotten fencing with bollards to give disabled people access to the area more easily. We are still awaiting a response from them.

b) Seal Recreation Ground

At the last meeting a resident has asked whether the council would consider trimming the height of a sycamore tree and holly tree backing onto their property. Since we are in a conservation area the clerk has asked permission from SDC. Over the holidays part of the tree has fallen and therefore the Parish Council will see to the damage caused.

We have had some graffiti in the area which has been reported and cleaned. Please be vigilant and report these issues.

c) Seal Parking Consultation

SDC have followed up to all residents and businesses explaining the outcome and will continue to monitor the parking situation.

d) Mobile SID and Speed Watch

The mobile SID has been installed and sites have been scheduled for next year. Mr Bourne has circulated a map with locations. 1 of 6 poles will take the SID which requires changing of batteries and moving from one site to the other, Seal speed watch, Mr Tavare to update.

e) Streetlights

The council need to consider whether to change to LED, we have 38 streetlights in total and 1 of those has already been changed to LED. Mr Michaelides to update further.

f) Top Banana

Top Banana has asked whether the council would consider installing internet. The education department have asked for her to send documents electronically due to a change in system.

g) Community Asset

Mr Spencer will be preparing the Seal Village Hall and Allotment application and is awaiting further information to progress the application further.

h) Seal Village Hall

Seal Village hall committee have spent £14,949 on refurbishing the hall and have asked for a grant from the Parish council to go towards the expenditure.

i) Zambra Way

Chestnut Tree needs crown lifting by 4m and lateral growth to shape and is urgent. Quotes from RWE received. Chris Haslam to report further.

j) Seal Primary School and Recreation Car Park

A meeting was held with the head teacher to discuss operating the walking bus and markings on the surface of the car park. Notes on the meeting have been circulated to Councillors. SPC will update the school once works have been completed in the car park.

k) Playground Equipment in Seal Recreation Ground and Cricket Ground

At the last meeting it was decided for the clerk to obtain quotes for artificial grass around the tunnel in the playground area as the grass is worn. An additional quote obtained by Mr Tavare to be discussed at the meeting.

l) Verge Cutting and Wildflowers

Mr Tavare is keen to start work on the Recreation Ground and had prepared an estimate on cost for the initial set up of the Seal Parish Wildlife project and information boards which he considered he might need discussed at the last meeting and Mr Michaelides is to approve expenditure of £286.49.

m) Dynamic Councillor Event

At a recent Dynamic Councillor Event Mr Penn attended he would like take on the co-operation across parish councils where there are areas of common interest or sharing good practice as a key strategy moving forward. Mr Penn to update further.

n) Grant Opportunities

Mrs Karen McCully is looking for funding for her breastfeeding group in Sevenoaks. A donation of £100 was suggested to support the group. Mr Michaelides updated the Council that due to policy we do not give donations and it was suggested that they could go to Sevenoaks District Town Council. Mr Michaelides wondered how this relates to Seal and asked for a reference. We are waiting to hear further.

o) Parish Plan

To consider and approve the Parish Plan following further update . Mrs Weston

p) Town/Parish Council Forum 21 January

To confirm attendance at the Forum which will deal with the future of Neighbourhood Plans in the District.

q) Councillor Vacancy

At present we have an opportunity to become a parish councillor and have two vacancies available. If you are interested in becoming a parish councillor please contact the Clerk.

6) Planning

The Planning replies to be ratified.

The Council should agree or amend the Minutes of the Planning Committee meetings on 14th and 25th November and 16th December, all of which have been circulated.

The Council should ratify the responses to planning application consultations submitted after these meetings, which have also been circulated.

A meeting has been arranged at the request of Tarmac on January 20th about the Sevenoaks quarry site. A meeting is to be arranged with the Town Council about the Parish Council's representations on the treatment of the Tarmac site in the Sevenoaks Neighbourhood Plan. The Plan will be the subject of a new consultation in January. Action for the Clerk to remind STC that their Steering Group asked for this to be arranged.

There will be a meeting of the Planning Committee after the Council Meeting for which an agenda will be circulated.

7) Accounts and Cheques

Details from the clerk regarding online banking and whether the council would like to consider it. Mr Michaelides will look further.

8) AOB

a) Legal Encampments

The Clerk to organise a response before the 4 March.

b) Greensand Project – Bitchet Green

The Chairman gave an update at the last meeting on the Greensand Commons project and in particular on the works being carried out on Bitchet Common. There had been expressions of concern, as well as support, as the work has opened up significant areas. She explained that such clearance will lead to a restoration of rare lowland wooded heathland in these areas and it was proposed that a walk for Parish Councillors should take place in the spring.

c) The Community Award

The Councillors to decide who to nominate from the parish for the Community Award 2020/21 AGM. This is to be discussed and agreed at this meeting as the deadline is 31 January 2020.

Matters for Information Only

A reminder to report all Highway issues direct to KCC 03000 41 81 81 <http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 3 January 2020