

SEAL PARISH COUNCIL

Clerk's Office

Clerk to the Parish Council
Mrs Clare Boland

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You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 13th February 2020 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes Parishioner's question time

1. Apologises:
2. Agree the minutes of the last meeting.
3. Declarations of Interest

LEAD

4. KCC Matters – with Councillor Gough present

- a) **New and high priority outstanding issues for the PC for discussion** RG
Childsbridge Lane Railway Bridge – A proposal to add a pedestrian pathway and traffic lights at the Railway Bridge, forwarded to Councillor Gough prior to meeting.
Childsbridge Lane Railway bridge – A proposal to move the village sign for Seal meaning a speed limit could be introduced needs a response from KCC.
- b) **Ongoing highway matters needing attention, not for discussion, just update when done**
HGV sign going west from Seal to Otford
HGV signs on Pilgrims Way needed in both directions.
Bridleway sign at One Tree Hill, Carters Hill, requires replacing.
- c) **Schools - progress with Seal PS and Trinity** RG
Update on use of the bus layby at Trinity/Weald School.
- d) **Sevenoaks Local Plan and Sevenoaks Quarry** TM
An opportunity for discussion of matters of mutual interest if needed
Mr Martin, Mr Michaelides and Mr Bourne to report on the meeting with Tarmac on January 20th about the Sevenoaks quarry site
- e) **Bentleys Meadow** Cllr Gough
Maintenance works of Home Zone. Councillor Gough investigating whether the maintenance of the Home Zone can be delegated to Seal Parish Council or to West Kent Housing Contractors.

5. Other Matters Requiring Discussion and Action

- a) **Seal Scout Hut**
Sevenoaks Scouts to discuss plans for rebuilding/refurbishment on the existing site and building on other sites. Sevenoaks Scouts would like to present their conclusions and discuss the matter further with us, report to be circulated to Councillors.
- b) **Highway Improvement Plan**
To approve an updated HIP, having been circulated beforehand. **CH**
- c) **Seal Recreation Ground Car Park - Height barrier, Bollards and Gates**
To consider action needed to conclude the licence for operation of a walking bus with KCC. Mr Spencer to update the position. **JS**
Clerk to update on the Primary School's intentions for the walking bus. **Clerk**
To consider and approve signage. Proposals circulated prior to the meeting. **TM**
Clerk to update progress with bollards etc.
Progress on Lawful Development Certificate for height barrier **RB**
- CIL – SDC advised on this occasion that they will not give permission to use CIL money for the project on the bollards and replacement gates.
- d) **Playground Equipment in Seal Recreation Ground**
Received an additional quote from Artificial Lawn Company for artificial grass around the Tunnel of £2,910, our quotes range from £1,580 to £2,910. The Council to propose the expenditure on artificial grass. **Clerk**
- e) **Top Banana**
Top Banana requested for the Council to look at WIFI for the village hall and the Council to propose we pay a 2 year contract of £36.99 per month with a one off charge £8.50 for the hub. **Clerk**
- f) **Upgrade of PC**
The clerk is urgently requiring an upgrade for her PC, details circulated to Councillors. Quotes range from £1,528.92 to £2,315.83 for PC and backup system. The Council to propose expenditure on upgrade. **Clerk**
- g) **Seal Village Hall**
Seal Village hall committee have spent £14,949 on refurbishing the hall and have asked for a grant from the Parish council to go towards the expenditure. Approval for £2,000 to go towards the village hall expenditure.
- h) **Sevenoaks Volunteer Transport Group**
SVTG is a registered charity which provides low cost transport for elderly infirm and disabled residents of the district. 80% are 75 years old or older. SVTG have written to ask whether the parish council would consider making another grant towards their costs.
- i) **Alcohol Licences**
The Parish Council's response to consultations on 2 applications for alcohol licences in Seal Village.
- j) **CPRE**
CPRE are looking for a parish representative who can take a special interest in planning and who can alert them on any issues of concern, as this is a crucial period of the Sevenoaks Plan.

6. Items for information only and updates if necessary

- a) **Community Asset**
Mr Spencer to update if necessary.
- b) **Verge Cutting and Wildflowers**
An update from Mr Tavare if necessary
- c) **Parish Plan**
Our parish plan is approved and finalised and can now be viewed on our website, facebook and through KYN and members of the public are invited to the Annual Assembly and parish council meetings.
- d) **Councillor Vacancy – Seal Ward**
At present we have an opportunity to become a parish councillor and have two vacancies available. If you are interested in becoming a parish councillor please contact the Clerk.

7. Planning

The Planning replies to be ratified.

The Council should agree or amend the Minutes of the Planning Committee meetings on 9th and 20th January 2020 which have been circulated.

The Council should ratify the responses to planning application consultations submitted after these meetings, which have also been circulated.

The clerk to report on the Forum held on 21st January about Neighbourhood plans in the District.

The Clerk to report on arrangements to meet the Town Council about the Tarmac Site and the Sevenoaks Neighbourhood Plan.

Consultation on the Sevenoaks Neighbourhood Plan began on 31st January and runs until 12th March 2020.

The Council should confirm its arrangements for making a response.

There will be a meeting of the Planning Committee after the Council Meeting for which an agenda will be circulated.

8. Accounts and Cheques**Matters for Information Only**

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 7th February 2020