

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

Telephone: 01732 833360

Email: sealparishc@outlook.com

Website: www.sealparishcouncil.org.uk

Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

**Clerk's Office
Valley House
Carters Hill
Underriver
Sevenoaks
Kent
TN15 0RY**

You are hereby summoned to attend a virtual meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 11th June 2020 beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes Parishioner's question time

LEAD

1 Apologises

2 Agree the minutes of the last meeting.

3 Declaration of Interest

4 KCC Matters – Councillor Gough matters

a) New and high priority outstanding issues for the PC for discussion

Childsbridge Lane Railway Bridge – any update following recent incident there.

RG

Traffic counts are needed when traffic returns to normal to in order to carry out moving the Seal village sign and the 30mph speed sign.

Councillors have expressed their view that the Council should not permit KCC to install 2 road narrow signs on the green in its ownership at Church Street, because of the clutter this would create in the Conservation Area and no need for such signs. We would prefer the cost to be used to relocate signs on Childsbridge Lane which the Parish Council will pursue in its 2020 HIP. The clerk to inform Mr Bineham of this decision.

Clerk

b) Ongoing highway matters

Gulleys on Meadowlands, Zambra Way upto to Kensing to be cleared. Update from Councillor Gough and Mr Haslam

A25 Column

RG

No HGV on Red Lane – sign pointing wrong direction towards Chaucer Business Park.
A public bridleway sign on Carters Hill, One Tree Hill needs placing back in the ground.
A sign that needs readjusting from Sevenoaks Prep School heading towards Underriver, and Knole park

3 blocked rainwater drains, Underriver House Road

- c) Highway Schemes**
Councillor Gough to confirm the status of the Bank Lane/Mill Lane and Seal area maintenance projects proposed by the Parish Council in March in response to KCC invitation for more substantial projects. **RG**
- d) Copse Bank/Ashplatt Footpath Maintenance**
Councillor Gough to confirm progress with Copse Bank (AshPlatt) footpath maintenance. **RG**
- e) Seal Primary School**
The Parish Council's solicitors have been pressing Invicta Law for over a year to conclude the legal agreement (the Licence) for use of the recreation Ground car park for a 'walking-bus' to the primary school. The agreement is a condition of planning consent for the expanded school and is necessary for future operation of a walking bus. The Parish Council wishes to conclude the matter and requests Councillor Gough's assistance. **RG**
- f) COVID-19**
An update from Councillor Gough
- g) Bentleys Meadow** **RG**
This is a relatively small area that is not normally delegated, as it is not economic but they would consider delegating to West Kent Housing as it keeps recurring. Although they would not receive much money for it ie £20. The Parish Council agreed for Councillor Gough to set up a meeting between Mr Hadley, Mr Tavare and Councillor Gough to discuss further. Mr Tavare to include a discussion on the management of verges in the Parish with Mr Hadley. An update if necessary. **RG**

5 Other Matters Requiring Discussion and Action

- a) Seal Recreation Ground Car Park - Height barrier, Bollards and Gates**
An update from Mr Bourne on the application for Lawful Development on the height barrier **RB**
.
At the last meeting the council proposed for expenditure of Contract Signs £1,055.30 this quote has been requoted to include 4 posts for the 'No Camping' signage. The Council to propose we pay an extra £334.80 to include this. **Clerk**
- b) Highway Improvement Plan**
The Council has been asked to agree proposals for the 2020 Highways Improvement Plan, which will be circulated before the meeting.
- c) Traffic around the Fawke Common entrance to Knole Park** **FW**
Residents are concerned over the chaotic parking, speeding and spread of rubbish. Email circulated and views sought from Councillors
- d) Parish Bus Shelter Grant Application for the financial year 2020/21**
Kent County Council (KCC) runs a Parish Bus Stop Shelter Grant (PBSSG) scheme, through which financial assistance and support can be offered to Parish Councils to refurbish or replace existing bus shelters in a poor state of repair, or if the situation is appropriate, erect a new bus stop shelter. The Council to report back on their own village, any improvements necessary for our parish. **ALL**

e) Park Lane

Park Lane, Column 30 was crashed into some time ago and UKPN had to come out to make the column safe, so it could be replaced. We have now had confirmation that to supply and install a 5m galvanised column SL8 LED Lantern to be £1,175 plus VAT. The Council to propose the expenditure.

f) Seal Allotments

The Parish Council has been asked whether we could repair the northern boundary of the Seal Village Allotments. This is the boundary which runs adjacent with Wibble Way footpath which runs to the recreation ground from Childsbridge Lane and carries on along the back of Zambra Way this is to secure their site from the footpath.

6 Items for information only and updates if necessary**a) Playground Equipment in Seal Recreation Ground**

The artificial grass has now been installed for the children to enjoy once the lockdown has been lifted. Due to government guidelines please do not enter the play area or use the play equipment outside of this area until further notice. Please report any usage by calling 101 or visit <https://www.kent.police.uk/services/report-a-crime/kent-police-online-reporting/> Please follow government guidelines at all times until lockdown has been lifted.

b) Community Asset

Mr Spencer is dealing with the village hall application.

c) Verge Cutting and Wildflower

This project is currently on hold due to COVID-19.

d) Councillor Vacancy – Seal Ward

At present we have an opportunity to become a parish councillor and have two vacancies available. If you are interested in becoming a parish councillor, please contact the Clerk.

e) Seal Spring Clean

Due to COVID-19 this is cancelled but rescheduled for 11-27th September. More details to follow.

f) Greensand Project – Bitchet Common

A walk organised at Bitchet Common open to the parish on 12th May, has been postponed until current COVID-19 restrictions are lifted.

g) New Funding for small businesses

Small businesses who did not qualify for Coronavirus Grant funding up to now can apply for a new source of financial help. SDC has £1.2 m of additional government funding to help small businesses affected by the COVID-19 pandemic and is encouraging them to apply for a share of the money. Funding is open to Sevenoaks District based business with less than 50 employees and a turnover of less than £10.2 m. Although businesses that qualified for Small Business Grants and Retail Hospitality and Leisure Grants cannot apply. Businesses should visit www.sevenoaks.gov.uk/coronavirusbusinessadvice to find out more and apply.

h) St Lawrence Football Club

The Parish Council received a letter of thanks for their donation received.

i) Sevenoaks Volunteer Transport Group

The Parish Council received a letter of thanks for the kind donation received.

7 Planning

The Council is asked to agree the Minutes of the Planning Committee meetings on 14th and 26th May 2020, which have been circulated.

The Council is asked to ratify the responses to planning application consultations submitted after these meetings, which have also been circulated.

There will be a short meeting of the Planning Committee after the Council Meeting for which an agenda will be circulated.

8 Accounts and cheques**9 Annual Governance and Accountability Return 2019/2020**

Under the Accounts and Audit Regulations 2015, we have published on our website the Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited.

10 AOB**Matters for Information Only**

The Clerk will be on jury service week commencing 15th June 2020 for 2 weeks anything urgent contact the Chairman on 01732 463372

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable <https://www.sevenoaks.gov.uk/info/20069142/>

KCC advice on Coronavirus updates

<https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 5th June 2020