

# SEAL PARISH COUNCIL

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Clerk to the Parish Council  
Mrs Clare Boland

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Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

Clerk's Office  
Valley House  
Carters Hill  
Underriver  
Sevenoaks  
Kent  
TN15 0RY

You are hereby summoned to attend a virtual meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 11 March 2021 beginning at 7.30pm to transact the business shown on the agenda below.

- 1 Apologises
- 2 To agree the minutes of the of the last meeting.
- 3 Declaration of Interest
- 4 Clerks report
- 5 KCC Matters – Councillor Gough matters
- 5.1 Ongoing highway matters to be progressed outside the meeting. Items are listed in the Appendix and verbal updates given in the Clerk's report if there are any.

Gulleys in Underriver House Road – one drain blocked; KCC are organising for CCTV where the drain is closer to the stream – Councillor Gough to update following road closure

- 5.2 New and priority highway matters for discussion  
**Speed Limit A25**  
An update from Councillor Gough
- 5.3 Trinity/Weald Playing Fields  
Partly within our Parish, Wilderness Residents Association are concerned about covenants on the land being proposed for new playing fields by KCC. The Parish Council regretted that have not been consulted to date by KCC Education and will do so when a planning application is made.  
**LEAD: Councillor Gough**
- 5.4 Seal Primary School  
The walking bus licence still due to be finalised. Can Councillor Gough help to progress?  
**LEAD: Councillor Gough**
- 6 Other Matters Requiring Discussion and Action
- 6.1 Highway Improvement Plan  
An update from Mr Brown

**6.2 Network Rail**

The Parish Council to propose and agree a letter to Network Rail regarding the footbridge in Childsbridge Lane or for widening the existing bridge, narrowing to one lane. Mr Haslam is to draft a letter with Mrs Weston. **LEAD: CH**

**6.3 Traffic around the Fawke Common entrance to Knole Park/Carters Hill**

An update from Mrs Weston

**6.4 Seal Pavilion**

The Pavilion requires decorating and the clerk has received a quote from Martins Painting and Decorating and General Repairs quoting £3,785. **LEAD:** The Clerk to organise a second quote.

**6.5 Seal Recreation Ground/Bitchet Green**

Bitchet Green playground is in need some maintenance work especially around the swings. Martins also quoted £150 plus paint. **LEAD:** The Clerk will organise a second quote.

Seal Recreation Ground the shelter requires repainting and the roundabout by the play area.

**6.6 Noticeboards**

Noticeboards require some maintenance too to keep them weatherproof. A quote from Martins received at £350.00. **LEAD:** The Clerk will organise a second quote.

**6.7 Website Accessibility and Upgrade**

Councillors to discuss the Privacy notice and Cookies Policy and to approve the new website. Mr Bourne to update further.

**6.8 Seal Parish Plan**

Councillors to update the Seal Parish Plan for the Annual Assembly. **LEAD: FW.**

**6.9 Seal Village Hall Committee**

An update from Mr Brown

**6.10 Bitchet Green**

An update from Mr Bourne

**6.11 Street Naming**

Details circulated to Councillors, the council to decide on a road name for Foxbury Farm site for development in Stone Street.

**6.12 Community Asset**

An update if necessary, of The Bucks Head.

**6.13 Climate Change**

To discuss and consider climate change and the effects in our parish.  
Mr Penn to update the Council on ideas.

**6.14 Sevenoaks Volunteer Transport Group**

At the last meeting, the Council proposed to pay £250 subject to change, on reviewing last years payment the Council donated £100 and therefore the Council to propose we donate the same as last year.

**6.15 Air Ambulance**

The Council to consider, as appropriate a grant towards the ongoing support Air Ambulance Kent Surrey Sussex provide for potentially lifesaving work.

**6.16 Affordable Housing**

Rural Housing Protocol, event held 19<sup>th</sup> February, Mrs Weston to update

**6.17 Road Safety Strategy for Kent 2020-2026**

A 5-year road strategy for Kent circulated to Councillors, provide free workshops for Vision Zero Strategy. Mr Penn to update

**6.18 Rearranged Wildflower Talk**

Having been cancelled last year due to COVID restrictions this will now take place on 28 April at 7.30pm via Zoom. This will be by invitation only so if any residents would like to attend please email the Parish Clerk to request an invitation. More information available on the Parish Website and in the March edition of the Advertiser.

**6.19 Parish Council and Village Hall Surveys**

The two surveys have been combined into one digital document. The Village Hall Committee has agreed to pay half the cost of printing and distributing a flier via the Advertiser, which comes to £90. It is proposed that the Parish Council pay £90 for their half. **LEAD: CT**

**6.20 Publicise what the Parish Council does in the Advertiser**

The Advertiser would be pleased to include articles on what our role is and what we achieve. Propose that each member of the council write a short piece on one of their areas of responsibility, with rota to be agreed. **LEAD: CT**

**6.21 Display Boards**

Council to approve placing of SPC Wildflower Project display boards on Seal Recreation Ground. **LEAD: CT**

**7 Items for Information only**

**7.1 Seal Recreation Ground**

Police continue to patrol the area for ASB. Please report any evidence to Community Safety Unit.

**7.2 Councillor Vacancy**

At present we have 2 vacancies in Seal Ward and there will be a vacancy for Underriver from May. If you are interested in becoming a Parish Councillor, please contact the clerk.

**7.3 Annual Assembly**

Our Annual Assembly will take place on 5<sup>th</sup> May 2021 remotely this year, if you require an invitation to join the meeting please do not hesitate to contact the Clerk.

**7.4 Census Day – 21 March 2021**

Census Day is approaching for all householders, please visit their website for further information, support and guidance. Find out more [www.census.gov.uk](http://www.census.gov.uk)

**8 Accounts and cheques**

**9 Planning**

The Council to agree the minutes of the planning committee meeting on 22 February 2021. The Council to ratify the responses to planning application consultations submitted after this meeting. There will be a short meeting of the Planning Committee after the Council meeting for which an agenda will be circulated.

### **Matters for Information Only**

Due to an upgrade on our current website if you require copies of our Parish Council meetings or Planning meetings please do not hesitate to contact the clerk. If you would like to attend a Parish Council meeting or Planning meeting please email the clerk who is able to send you an invitation.

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates

<https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

[www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

**Mrs Clare Boland 5<sup>th</sup> March 2021**

**Appendix to Agenda – ongoing road items that need to be completed. The Clerk will keep an eye on progress directly with Kent County Council and this list updated for each meeting.**

A25 SID column needs to be reinstated; traffic counts are required.

Gulleys in Underriver House Road – one drain blocked; KCC are organising for CCTV where the drain is closer to the stream – Councillor Gough to update

No road sign heading towards Sevenoaks, Fawke Wood Road, third sign missing for Underriver and a couple of verge markers require reinstating near One Tree Hill.

Black metal bollard outside Seal Kebab Shop requires reinstating.

At the junction of Childsbridge lane the drains are blocked opposite Meadow Lane side.

There is a gully in Zambra Way and the road has dipped and needs resurfacing. The general drainage is better but at the corner of Zambra Way, there is nowhere for the water to go.

Gulleys have been cleansed there.

Further works to the main line to Childsbridge Lane was organised for 6<sup>th</sup> January. Although this didn't happen. KCC to organise a further date.

Zambra Way – broken posts left on verge.

Junction of Bank Lane and Mill Lane – it could do with resurfacing but more important is the need to keep it clear of mud and debris, making it slippery down to the junction. Potholes, running water and drainage covered by mud outside Riverdale Farm is also a problem.

Update on KCCs survey of two bridges on Mill Lane by Tumbling Bay.

Looking into double yellow lines on the corner of Zion Street and Church Road.

Flooding at Grove Lane and Park Lane from the pond. Emily Kinsella KCC Drainage works organised a CCTV survey on 4<sup>th</sup> January. The highway drainage into the pond, the water drains to west and the pond overflows with high levels of silt and therefore the drainage isn't working properly. KCC will contact the landowner. Mr Tavare mentioned that there is a lot of surface water near the pond on the left-hand side of the road and following the recent snow the road was flooded again.

The problem therefore is not the pond itself but getting the water into the pond.

Copse Bank footpath – Completed to a good standard, Parish Council asked whether this could be considered annually for general maintenance.