

## SEAL PARISH COUNCIL

**Clerk's Office**  
**Clerk to the Parish Council**  
Mrs Clare Boland

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**Office hours:** Monday, Tuesday, Thursday,  
Friday 9am-1pm

**Valley House**  
**Carters Hill**  
**Underriver**  
**Sevenoaks**  
**Kent**  
**TN15 0RY**

**You are hereby summoned to attend a virtual meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 11 February 2021 beginning at 7.30pm to transact the business shown on the agenda below.**

- 1 Apologises**
- 2 To agree the minutes of the of the last meeting.**
- 3 Declaration of Interest**
- 4 Clerks report**
- 5 KCC Matters – Councillor Gough matters**
  - a. Ongoing highway matters to be progressed outside the meeting. Items are listed in the Appendix and verbal updates given in the Clerk's report if there are any.**
  - b. New and priority highway matters for discussion**
  - c. Speed Limit A25**

Update from Whitney Gwillim on her work on a route study to access the speed situation on the A25  
LEAD: Councillor Gough
  - d. Highway Improvement Plan**

A meeting has been arranged for 5 February and Mr Brown will update the Parish Council. To include last year's HIP and addition of speed limits on A25, Glasdon gates on all entrances to Seal. Signage to car parking in Seal. LEAD: Mr Brown
  - e. Speed Data – Childsbridge Lane**

Traffic counts have been completed on Childsbridge Lane Railway Bridge. Whitney Gwillim is open minded to possibilities including improved signage around entering the village. Mr Bourne to give an update on the data received.  
LEAD: Mr Bourne
  - f. Trinity/Weald Playing Fields**

Partly within our Parish, WRA are concerned about covenants on the land. The Parish Council have not been consulted by KCC Education and wish to know when a planning application will be made.  
Lead: TM
  - g. Seal Primary School**

The walking bus licence still due to be finalised. Can Councillor Gough help to progress?

LEAD: JS

## 6 Other Matters Requiring Discussion and Action

### a. Network Rail

The Parish Council to propose and agree a letter to Network Rail regarding the footbridge in Childsbridge Lane or for widening the existing bridge. KCC to be included in the letter.

LEAD: CH

### b. Traffic around the Fawke Common entrance to Knole Park/Carters Hill

Update following a meeting organised by Councillor Gough

LEAD: FW

### c. Seal Pavilion

The Pavilion requires decorating and the clerk is awaiting a quote.

### d. Seal Recreation Ground/Bitchet Green

Bitchet Green playground is in need some maintenance work especially around the swings.

### e. Noticeboards

Noticeboards require some maintenance too to keep them weatherproof.

### f. Website Accessibility and Upgrade

Mr Bourne has circulated the link to all Councillors to respond on ideas for improvement.

LEAD: Mr Bourne

### g. KALC Community Award Scheme

The Parish Council to decide on nominations for 2021 Community Award.

Nominations due by 12 February 2021. The Parish Councillors to update the Council at the next Parish Council meeting of who they would like to nominate.

### h. Bitchet Green

**Any update available**

LEAD: RB

### i. Community Asset

SDC have received an application for the White Rock Inn as a Community Asset. Update on progress regarding The Bucks Head.

Lead: RB

### j. Climate Change

To discuss and consider climate change and the effects in our parish.

### k. Sevenoaks Volunteer Transport Group

To consider a grant towards costs of annual appeal.

### l. Park Lane/High Street

The Parish Council to consider bollards to prevent dangerous parking on the corner of Park Lane and the High Street and to protect pedestrians.

## 7 Items for information only

### a. Park Lane

Park Lane, Column 30, road closure 18-19 February for groundworks to be completed.

**b. Seal Recreation Ground**

Police continue to patrol the area for ASB. Please report any evidence to the Community Safety Unit.

**c. Councillor Vacancy – Seal Ward**

At present we have an opportunity to become a Parish Councillor and have two vacancies available. If you are interested in becoming a Parish Councillor, please contact the Clerk.

**d. Affordable Housing**

Rural Housing Protocol, event held 19th February, Mrs Weston to attend.

**e. Road Safety Strategy for Kent 2020-2026**

A 5-year road strategy for Kent circulated to Councillors, provide free workshops for Vision Zero Strategy. Mr Penn to attend.

## **8 Finance**

At the last meeting, the Finance Chair was asked to prepare a summary of the budget reserves for a discussion on the Parish Council scope to invest. LEAD: AM

## **9 Planning**

The Council to agree the Minutes of the Planning Committee meetings on 4th, 14th and 25th January 2021. The Council to ratify the responses to planning application consultations submitted after these meetings. There will be a short meeting of the Planning Committee after the Council Meeting for which an agenda will be circulated.

## **10 Accounts and cheques**

### **Matters for Information Only**

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable  
<https://www.sevenoaks.gov.uk/info/20069142>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates

<https://www.kent.gov.uk/social-care-and-health/health/coronavirusand-health/health/coronavirus>

Main source of advice for Coronavirus

[www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

**Mrs C Boland 5 February 2021**