

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

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Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

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You are hereby summoned to attend a virtual meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 8th October 2020 beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes Parishioner's question time

1 Apologises

LEAD

2 Agree the minutes of the last meeting.

3 Declaration of Interest

4 **KCC Matters – Councillor Gough matters**

a) **New and high priority outstanding issues for the PC for discussion**

Childsbridge Lane Railway Bridge traffic counts – Mr Bineham emailed the parish council with details on traffic counts locations, the Councillors to discuss locations for finalisation.

ALL

b) **Ongoing highway matters**

A25 SID column needs to be reinstated; this is currently on hold due to COVID-19 as traffic counts are required.

Mr Bourne to provide SID data for Childsbridge Lane.

Gulleys in Underriver House Road – last stretch of pipework not flowing properly, Councillor Gough to report further.

Road sign reinstated on Carters Hill, One Tree Hill, although there is no road sign heading towards Sevenoaks, Fawke Wood Road, third sign missing.

Pending CV-19
Traffic count

RG

c) **Highway Schemes**

Bank Lane requires surface repairs at the junction of Bank Lane and Mill Lane where the friable surface on a steep slope is dangerous, at Riverhill farm where accumulated debris from running water narrows the road on a blind bend, and on Mill Lane where a utility trench is eroding because of surface water.

RG

d) **Copse Bank/Ashplatt Footpath**

The maintenance on Copse Bank footpath which links with Trinity School work. Councillor Gough to confirm whether work was completed.

RG

e) **Bentleys Meadow**

The Parish Council have organised to start weeding the planters with 2 other volunteers. Mr Tavare to report further.

CT

f) **A25 temporary relaxation of HGV Vehicles**

A resident reported a lot of traffic through the night on the A25 thought to be due to the relaxation of drivers' hours under COVID-19 but is ongoing. Councillor Gough to follow up due to the increase vehicle noise on A25 which causes huge impact throughout the ward.

RG

- 5 Other Matters Requiring Discussion and Action**
- a) Highway Improvement Plan**
A separate SHIP speed HIP has been produced, Mr Brown to contact Nicola Floodgate on areas to improve. **MB**
- Councillor Gough reported at the last meeting he would use his connections with Network Rail to find out who the Parish Council can speak too about a footbridge. **RG**
- The parish council to liaise with Sevenoaks Town Council over writing a joint letter from their Chairmen to the KCC Chairman on the reduction of speed on the A25. **Clerk/FW**
- b) Traffic around the Fawke Common entrance to Knole Park**
At the last meeting it was suggested to meet with Knole Estates on the ongoing matters with parking along St Julians area. The parish council are monitoring the area during COVID to review the impact on our parish. **Clerk**
- c) Seal Village Hall**
The Parish Council is supporting the Hall Committee to find a solution to reopen the Village Hall with new fresh ideas for the hall. The parish Council have organised a meeting on 2 October at 7pm to discuss further. **MB**
- d) Seal Recreation Ground**
A need to replace the basketball/netball facility on the recreation ground led to a discussion about sports and activity provision on the ground. It was agreed at the last meeting to explore options that might satisfy the needs of young teenagers etc. Mr Tavare is in discussion with Councillor Hogarth and look at options. **CT**
- Mr Martin and the clerk met with Kier and Mrs Stapley at the car park to address the pathway which is eroding away and grass under the Chestnut Tree to be reseeded. It was suggested whether a volunteer litter pick could be arranged to keep the paths clear of grit accumulation and litter. **Clerk**
- e) Seal Allotments**
The Parish Council has been asked whether we could repair the northern boundary of the Seal Village Allotments. This is the boundary which runs adjacent with Wibble Way footpath which runs to the recreation ground from Childsbridge Lane and carries on along the back of Zambra Way this is to secure their site from the footpath. The Parish Council are considering work to be done. SVA have had a quote for £1120 for 1.2m of chestnut paling the Parish Council are awaiting another quote. **Clerk**
- f) Website Accessibility**
The Clerk has looked at other parishes websites and has been in contact with other clerks and is awaiting further information and quotes to look to upgrade our website. **Clerk**
- 6 Items for information only and updates if necessary**
- a) Park Lane**
Park Lane, Column 30 is still ongoing, work is to be completed in due course to replace the column and groundworks.
- b) Seal Recreation Ground**
Seal Recreation Ground is one of the hotspots for Nitrous Oxide and Police will be keeping a close eye on the area. Mr Haslam also reported Childsbridge Lane had also Nitrous Oxide found in the area. Please report to the Community Safety Unit and provide evidence.
- c) Community Asset**
Mr Spencer is dealing with the village hall application.

d) Verge Cutting and Wildflower

The Council to approve risk assessments for mowing and strimming, wildflower project and litter picking. Details circulated to Councillors. Mr Tavare to update on work progressed.

e) Councillor Vacancy – Seal Ward

At present we have an opportunity to become a parish councillor and have two vacancies available. If you are interested in becoming a parish councillor, please contact the Clerk.

f) Greensand Project – Bitchet Common

A walk organised at Bitchet Common will be arranged in the spring subject the COVID-19 restrictions at the time.

g) Parish Bus Shelter Grant Application for the financial year 2020/21

Kent County Council (KCC) runs a Parish Bus Stop Shelter Grant (PBSSG) scheme. Councillors had been asked to bring any proposals for funding to the meeting and there were none to report at the last meeting. It was noted that the bus stop on the A25 was full of leaves and whether the Parish Council volunteers could clear them up.

COVID-19
Pending**h) Annual Governance and Accountability Return 2019/20**

The Parish Council received the Notice of Conclusion of Audit along with the external auditor report and certificate and this was published on 18 September 2020.

7 Planning

The Council to agree the Minutes of the Planning Committee meetings on 10th and 28 September 2020.

The Council to ratify the responses to planning application consultations submitted after these meetings.

There will be a short meeting of the Planning Committee after the Council Meeting for which an agenda will be circulated.

8 Accounts and cheques**9 AOB****Matters for Information Only**

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable <https://www.sevenoaks.gov.uk/info/20069142/>

KCC advice on Coronavirus updates

<https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

www.gov.uk/coronavirus

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 2nd October 2020