

SEAL PARISH COUNCIL

Clerk to the Parish Council

Mrs Clare Boland

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Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

Clerk's Office

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Sevenoaks

Kent

TN15 0RY

LEAD

You are hereby summoned to attend a virtual meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 14th January 2021 beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes Parishioner's question time

1 Apologises

2 Agree the minutes of the last meeting.

3 Declaration of Interest

4 KCC Matters – Councillor Gough matters

a) **New and high priority outstanding issues for the PC for discussion**

Mill Lane in Underriver a verge requires investigating in between Carters Hill junction and Underriver House Road.

Installation of a traffic mirror Bank Lane, Godden Green, Blackhall Lane exit.

Zambra Way – verge cutting and broken posts markers left on verge.

RG

RG

b) **Ongoing highway matters for information only**

Awaiting report on traffic counts completed on Childsbridge Lane Railway Bridge, Two additional locations to be arranged for Zambra Way to be placed where our current poles exist. A25 SID column needs to be reinstated; traffic counts are required.

Gulleys in Underriver House Road – one drained blocked;

No road sign heading towards Sevenoaks, Fawke Wood Road, third sign missing for Underriver and a couple of verge markers require reinstating.

Black metal bollard outside Seal Kebab Shop requires reinstating.

At the junction of Childsbridge lane the drains are blocked opposite Meadow Lane side. There is a gully in Zambra Way and the road has dipped and needs resurfacing. The general drainage is better but at the corner of Zambra Way there is nowhere for the water to go.

c) **Copse Bank/Ashplatt Footpath**

The maintenance on Copse Bank footpath which links with Trinity School work is still outstanding from the July meeting and there is £10,000 in the budget to carry out the clearance work immediately as mud and leaves are accumulating.

RG

d) **Speed Limit A25**

The Parish Council are awaiting a response from Councillor Gough regarding the speed along A25 with Sevenoaks Town Council also writing a separate letter for a reduction of speed. Due to the recent accident reported, the Parish Council are keen to address the pedestrian and cycle path and a reduction of speed in the school areas.

RG

5 Other Matters Requiring Discussion and Action

- a) Highway Improvement Plan**
A separate SHIP speed HIP has been produced by Mr Brown and Mr Haslam. Whitney Gwillim has taken this on at KCC and would be happy to set up a virtual meeting to discuss the HIP with Councillor Gough, clerk and other Parish Councillors, awaiting to hear of a possible date. **Clerk/MB**
- b) Zion Street**
A resident has asked whether double yellow lines could be considered in Church Road/Zion Street on the corner. As vans are parking on the corner and effecting visibility. The Seal village Parish Councillors will view the area and comment at the meeting. **ALL**
- c) Seal High Street**
Seal Councillors to propose sites for clearer signs on the main High Street indicating where the nearest place is to park to promote the village shops and village hall venues. Councillor Gough will investigate possibly supporting village signs. **ALL**
- d) Network Rail**
The Parish Council to propose and agree a letter to Network Rail regarding the footbridge in Childsbridge Lane or for widening the existing bridge. KCC to be included in the letter. **CH**
- e) Traffic around the Fawke Common entrance to Knole Park/Carters Hill**
The Parish Council to look at traffic calming measures for the time-being and to work with KCC to address the urgent issue. There are lots of families, dogs, horse-riders and cyclists gather to enjoy the Park and Commons and traffic is far too fast. Now parking measures have been put in place this has eased on parking. Although Carters Hill, One Tree Hill has had an increase in cars parked in the area. **FW**
- f) Seal Recreation Ground / Seal Village Hall**
Councillors to discuss as appropriate circulation of the questionnaire for a sports facility and Seal Village Hall. A quotation from Highland Printers has been received to deliver 700 copies for £180.00. Please contact Mr Brown if you are interested in becoming a committee member for Seal Village Hall. **ALL**
- g) Website Accessibility and Upgrade**
Update on next steps on the website. **RB**
- h) KALC Community Award Scheme**
The Parish Council to decide on nominations for 2021 Community Award. Nominations due by 12 February 2021. **ALL**
- i) Equipment for the Pavilion**
Once the Parish Council can hold face to face meetings and after COVID the Parish Council to consider and discuss a projector for our planning meetings which is linked to our current WIFI at the recreation ground. **ALL**

- j) Council Documents**
 These documents have now been updated and require adopted by the Council. They have all been circulated to Councillors to be reviewed before the meeting. **ALL**
- a. Standing Orders
 - b. Financial Regulations
 - c. General and Financial Risk Assessments
- k) Community Assets**
 The Parish Council to propose we ask UVA to prepare a community asset form for the White Rock Inn Pub and to arrange for one for the Bucks Head. **ALL**
- l) Seal Primary School**
 The walking bus licence due to be finalised. Mr Spencer to update. **JS**
- m) Tarmac Development Site**
 To consider a proposal by Mr Haslam, to be circulated beforehand, on easing traffic through Seal Village especially due to issues such as that caused by Pilgrims Way being blocked. **CH**
- n) Land to rear 13-16 Mills Crescent**
 West Kent Housing Association have asked the Parish Council for additional play facilities at the proposed rural exception housing site to be discussed by the Parish Council. **ALL**
- o) Local Housing Survey**
 A request from SDC to ask the Parish Council regarding the 5 year local housing survey programme to commit to undertake it in Year 3, September 2022. Shouldn't effect any issues with Seal ongoing work to deliver new local housing needs. **ALL**
- p) Additional Funding**
 KCC bid to seek additional funding for sport facilities, new playing fields and other sport facilities on campus occupied by Trinity School, Weald of Kent Grammar School and the Tunbridge Wells Grammar School for Boys satellite provision. New sports offer extends the ability of 3 education provisions and provide wider range of secondary school age students who are residents. It will also be available for local sports groups individuals for hire. **ALL**
- q) Bitchet Green**
 To discuss Bitchet Green grass triangle, 3 residents have complained of increased car parking on the green area causing vehicle damage during the wet weather. **RB**
- r) Park Lane/Grove Road**
 To discuss repetitive flooding of the road at the junction of Park Lane and Grove Road, Seal. **ALL**
- s) St Lawrence Recreation Ground**
 Request from St Lawrence FC for £450 from the St Lawrence Grant for improvements to the lower entrance of the recreation ground to enable groundsmen's vehicles and deliveries to access the football pitch without driving over the cricket pitch. The total cost is £900 and the FC have committed to 50% despite no income since 4th December. **RB**
- 6 Items for information only**
- a) Park Lane**
 Park Lane, Column 30 work more groundworks to be completed.
 - b) Seal Recreation Ground**
 Police continue to patrol the area for ASB and have reported that there have been hardly any incidents. Please report any evidence to the Community Safety Unit.
 - c) West Kent Housing Association**
 West Kent Housing Association have reported detach work in Seal Recreation Ground and

work sessions which have taken place. There have been 3 detach sessions in July and engaged in 25 people. August there were 7 detach sessions engaged in 15 people and had good conversations around quitting smoking and dangers and cost of it.

They have not seen a significant number of young people in Seal and have focussed more time in other areas.

d) Councillor Vacancy – Seal Ward

At present we have an opportunity to become a Parish Councillor and have two vacancies available. If you are interested in becoming a Parish Councillor, please contact the Clerk.

e) SVA Trustees

Would like to thank the Parish Council for the installation of the fencing and that it was to a good standard.

7 Planning

The Council to agree the Minutes of the Planning Committee meetings on 12th, 23 November 2020 and 14 December 2020.

The Council to ratify the responses to planning application consultations submitted after these meetings. There will be a short meeting of the Planning Committee after the Council Meeting for which an agenda will be circulated.

8 Accounts and cheques

9 Finance

The parish precept papers have already been circulated to the Councillors.

Mr Michaelides proposes that the Parish precept for 2021/22 is set at £73,030.00.

10 Clerks report

Matters for Information Only

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable <https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates

<https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

www.gov.uk/coronavirus

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 8th January 2021